**DRILL TECHNICIAN**

**Elreha, H&T Global Circuits** is a worldwide leader in Printed Circuit Boards, and one of the largest privately owned printed circuit board companies in the world. H&T Global Circuits provides small and large corporations, worldwide manufacturing solutions to meet the ever changing global market through the production of single and double sided boards, and multi-layer boardsMore....

**JOB DESCRIPTION: Drill Technician**

**General Summary:** The Drill Tech operates the Numerical Control machine to drill holes in the copper clad material as specified by the customer print and artwork using the provided programed drill.

**RESPONSIBILITES:**

* Operates two or more numerically controlled (NC) machines simultaneously to drill low tolerance holes in panels.
* Independently performs complex and standard machine set-ups involving loading NC programs, aligning the printing of panels, visibly and mechanically inspecting the panels and making the required adjustments
* Perform all necessary tasks to keep multiple machines operating at or near capacity output levels
* Maintain accurate records of daily activities
* Cross checks the traveler, Mylar, index card and drill file on file server
* Set up each job and fill out tool voucher
* Inventory check
* Send out repoint and order of drills

**COMPETENCIES:**

* Demonstrates effective oral and written skills
* Display effective interpersonal skills sufficient to build positive, productive and effective professional working relationships, with customers and associates.
* Microsoft Office skills
* Ability to lift at least 20 pounds

**QUALIFICATIONS:**

* Experience in a circuit board manufacturing organization a plus
* Using Drill or Rout machine experience helpful